

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, November 13, 2023 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, November 13, 2023 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch asked Mr. Maddux to lead the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mr. Garrison
Mrs. Lynch
Mr. Upthegrove

Others Present:

Tom Bailey
Andrea Faulkner
Becky Mullins
Lisa Robinson
Erica Malone
Trevor Patton
Wendy Jo Downing
Tim Wiseman
Susan Valentine Scott
J.T. Bunch
Joe Downing
Heather Fryer
May Kay West
Megan Anderson
Steve Osborne
Aden Osborne
Matthew Massie
Sarah Taylor
Joy Storey
Jamie Keaton
Todd Keaton
Hannah Gotschall
Branden Souther
Bobbi Wilson
Steve Haithcock Jr.

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)
Move Item #9 to Item #5B

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the October 9, 2023 regular meeting were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2023-84

Mr. Chrisman moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea
(5 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5A)

Hannah Gotschall introduced herself who was recommended as the new JV girls bowling coach

HEARING OF THE PUBLIC (Agenda Item 5B)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

Tim Wiseman addressed the Board about “Huddle” (sports footage, statistics and livestream app) and in support of the football coach.

Steve Osborne addressed the Board in opposition to the football coach.

PRESENTATIONS (Agenda Item 6)

- **QB Club**
- **Cherry Hill Primary School – Mr. Craig Maddux and Mrs. Megan Anderson, Ms. Joy Storey and Mrs. Charity Eggleton**
- **Board Legislative Liaison Report – Dennis Garrison**

SUPERINTENDENT’S REPORT- Dr. Bailey (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Resignations:

1. Rita Boggs – Substitute secretary, effective October 9, 2023
2. Kacy Eplin – Substitute educational aide, effective October 11, 2023
3. Kaye Gregory – Educational aide, effective October 27, 2023
4. Shari Mack – Educational aide (library), effective October 17, 2023
5. Bianca Rogers-Wright – Educational aide (behavioral), effective October 27, 2023
6. Camelle Vernier – Educational aide, effective October 31, 2023

B. Changes of Status:

1. Taylor Alsop from substitute teacher to K-12 Prevention Coordinator, effective October 10, 2023
2. Pamela Carper from substitute cook to cook, effective October 22, 2023
3. Lisa Massie – from substitute cook to cook, effective November 6, 2023

C. Employment:

1. Aaron Miller – Substitute bus driver and van driver, effective October 24, 2023
2. Jill Sestina – Substitute cook, effective October 22, 2023
3. Ashley Poole – Educational aide (library)
4. Lisa Massie – Van driver, effective November 13, 2023

Supplemental Contracts

5. Shaleigh Adams – Saturday school monitor, effective October 19, 2023
6. David Penwell - \$200.00 stipend as accompanist for fall choir concert
7. Kevin Evans - \$100.00 stipend for sound for fall choir concert and \$100.00 stipend for sound for winter choir concert
8. Stephenie Starkey – IEP/ETR and progress report writing at \$20 per hour for unfilled 1st grade intervention specialist position, effective August 16, 2023

Substitute Teachers

9. John Denen, effective November 1, 2023
10. Noah Gibbs, effective November 6, 2023
11. Brooke Baisden
12. Annetta Baker
13. Rachel Cline
14. Stephanie Fisk
15. Alexis Lennert

D. Resignations: McKinney-Vento Homeless Mentor Stipend: All eligible and approved homeless mentors will be paid a stipend of \$500.00 per student (pro-rated if less than a full school year) on June 20, 2024, upon approval of the Student Services Coordinator.

E. Dyslexia Training Stipend: A stipend of \$380 for completion of an 18 hour dyslexia training and certification can be paid to eligible employees required to complete the training (outside of contracted hours) during the 2023-2024 school year. An employee receiving and submitting a certificate of completion from November 6, 2023 through January 31, 2024, will be paid on February 20, 2024. An employee receiving and submitting a certificate of completion from February 1, 2024 through April 30, 2024, will be paid on May 20, 2024. An employee receiving and submitting a certificate of completion from May 1, 2024 through May 23, 2024, will be paid on June 20, 2024.

F. Job Description of Fayette County K-12 Attendance/Engagement Coordinator for Washington Court House City Schools. See attachment.

The Superintendent recommended the approval of the following operational items:

G. Resolution to Make Provisional Changes to Washington Court House City School Board Policies and Administrative Guidelines and Forms to Comply with HB33. See attachment.

H. Rental and Facility Use Requests:

1. Chad Blakeley, representing Fayette County Special Olympics requested use of the gym at Cherry Hill Primary for their basketball and cheer practices and games on Monday and Wednesday evenings from 5:00 PM – 9:00 PM beginning October 30, 2023 through March 1, 2024. He understands that school events take precedence. A current liability policy is on file.
2. Melissa Chapman-Marting, representing Terrie's Dance Spectrum, LLC, requested use of the historic auditorium on Friday, May 31, and Saturday, June 1, 2024 for their rehearsal and dance recital. The rental amount of \$315.00 has been paid and an updated liability policy has been requested before the event.
3. Buckie Caulley, representing the Blue Lion Youth Basketball program requested use of the school gymnasiums for practices and games beginning on November 17, 2023 through March 10, 2024. They agree to work in full cooperation with administrators and the athletic department regarding scheduling in the event of a conflict. A current liability policy was received.
4. Louis Reid, representing the Cobras Wrestling Club requested use of the field house at Gardner Park as a practice facility from November 2023 through March 2024 and Washington HS gymnasium for a tournament on Sunday, January 7, 2024. A current liability policy was received.

The Superintendent recommended the approval of the following athletic items:

I. Indoor Track and Field: A recommendation was made to sponsor indoor track and field for the 2023-2024 school year. There are meets in January and February and the State Championship in March. Also, Raquel Warner and Molly Dye are recommended as volunteer coaches. Indoor track and field is a non-recognized sport with the Ohio High School Athletic Association but may be sponsored as a school sport for interscholastic competition.

J. Recognition of Booster Organization: The Blue Lion QB Club requested to be recognized as a booster organization for the Washington Court House City Schools. They have submitted the State of Ohio Certificate as a domestic non-profit corporation, the employer identification number, their board members names and addresses, insurance, and the by-laws with the club's purpose to organize the Blue Lion football parents, alumni and community boosters.

K. Non-Acceptance of Athletic Supplemental Contract:

1. Mark Schwartz – Game worker

L. Change of Status of Athletic Supplemental Contract:

1. Dean Duros – from community assistant boys basketball coach to volunteer boys basketball coach

M. Athletic Supplemental Contract Employment:

1. David Everson – Supervisor, effective October 24, 2023
2. Ryan Barton – Supervisor, effective October 24, 2023
3. McKinley Kelley – Volunteer gymnastics coach, effective October 11, 2023
4. Hannah Gotschall – Junior varsity girls bowling coach, effective October 16, 2023
5. Kyle Hoppes – 7th grade girls basketball coach, effective October 10, 2023
6. Christina Miller – 8th grade girls basketball coach, effective October 10, 2023

Motion 2023-85

Dr. Camp moved to accept the Superintendent's report A-M 6.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(5 yeas)

President Lynch declared the motion carried.

7. Caitlin Chrisman – Reserve girls basketball coach, effective October 25, 2023

Motion 2023-86

Dr. Camp moved to accept the Superintendent's report M 7.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Garrison, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, abstain
(4 yeas)
(1 abstention)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

- A. The Treasurer recommended the approval of the financial report for October 2023.
- B. The Treasurer recommended acceptance of the following donations:
 1. \$5.00 – Board Member Support
 2. \$30.00 – Michelle Patton – HS Vocal Music
 3. \$50.00- BK Exteriors Inc. – Bowling
 4. \$50.00 – M & M Fasteners, LTD – Bowling
 5. \$50.00 – Dr. James J. McCracken - Bowling
 6. \$50.00 – Smith-Feike-Minton, Inc.- Bowling
 7. \$71.00 – Blue Lion Athletic Boosters Fall Concessions – Volleyball

8. \$88.20 – Blue Lion Athletic Boosters Fall Concessions – Girls Basketball
 9. \$100.00 – Kile Landscaping – Bowling
 10. \$100.00 – Allstate Insurance Brian Pettit Agency – Bowling
 11. \$100.00 – The Rusty Keg – Bowling
 12. \$131.54 - Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship
 13. \$171.00- Blue Lion Athletic Boosters Fall Concessions - Football
 14. \$200.00 – Side Effects, Inc. – Athletics
 15. \$232.66 – Blue Lion Athletic Boosters Fall Concessions – Girls Soccer
 16. \$250.00 – Miami Trace Key Club– Student Services – Spirit wear for foster placed students
 17. \$500.00 – Herron Financial Group – Bowling
 18. \$500.00 – Washington Rotary Club – Big Blue Bus
 19. \$500.00 – Larry Ging – Varsity Calendar
 20. \$500.00 – McDonalds/Epifano, L.L.C. – Scholarship
 21. \$1,000.00 – VFW Post 3762 Ohio Charities – Bowling
 22. \$1,888.00 – Miscellaneous – Blue Lion Baseball
 23. \$5,000.00 – Ohio State Eagles – WMS trip to Washington DC
 24. \$7,928.72 – QB Club - Athletics
- C.** The Treasurer recommended the acceptance of the following funds:
1. \$194.69 – Auditor of State – ARP Homeless
 2. \$1,461.00 – Auditor of State – ARP Homeless Round 2
 3. \$69,823.29 – Auditor of State – Elementary and Secondary School Emergency Relief
- D.** At the request of the State Auditor, any invoice of \$3,000 or more without prior approval needs to be board approved. Therefore, approval was requested for:
1. \$3,125.47 to Megacity Fire & Security for additional work at the auditorium due to fire inspector requirements
 2. \$3,961.30 to Community Action Commission of Fayette County for overage regarding literary grant reimbursement for the month of August 2023.
 3. \$3,949.58 to Community Action Commission of Fayette County for overage regarding literary grant reimbursement for the month of September 2023.
- E.** The Treasurer recommended the approval of amended appropriations for FY24. See attachment.
- F.** The Treasurer recommended the approval of the Five Year Forecast. See attachment.
- G.** The Treasurer recommended the transfer of \$1,130,170.00 from the general fund to the permanent improvement fund for fiscal year 2024 capital plan expenditures.

Motion 2023-87

Dr. Camp moved to accept the Treasurer's report A-G.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea
(5 yeas)

President Lynch declared the motion carried.

OLD BUSINESS (Agenda Item 10)

Facility Updates – auditorium, baseball/softball restroom project, interior of auditorium, windows, Ag facility, tennis courts and track

NEW BUSINESS (Agenda Item 11)

A. Policies for Review – The following policies were reviewed with a recommendation for approval at the next scheduled meeting:

- Policy 0141.2 – Conflict of Interest (revised)
- Policy 2632.02 – Third Grade Reading Guarantee (revised)
- Policies 3120.08, 4120.08, 8120 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities; Volunteers (revised)
- Policy 5320 – Immunizations (revised)
- Policy 5337 – Care of Students with Seizure Disorders (new)
- Policy 6240 – Board of Revision Complaints and Countercomplaints (new)
- Policy 6700 – Fair Labor Standards Act (FLSA) (revised)
- Policy 7440 – Facility Security (revised)
- Policy 8210 – School Calendar (revised)
- Policy 8330 – Student Records (revised)
- Policies 8600, 8650 – Transportation; Transportation by School Van (revised)
- Policy 9160 – Public Attendance at School Events (revised)
- Policy 9211 – District Support Organizations (revised)
- Policy 9270 – Equivalent Education Outside the School & Participation in Extra-Curricular for Students Not Enrolled in the District (revised)

B. Discussion of Board Meeting Dates for 2024: Monday, January 8 (organizational), Monday, February 26, Monday, March 18, Monday, April 22, Monday, May 20, Monday, June 24, Monday, July 22, Monday, August 26, Monday, September 16, Monday, October 28, Monday, November 25, Monday, December 16. All meetings will be held at 306 Highland Avenue at 7:00 PM unless a change is announced in advance. Upon request to the Superintendent, the District shall make a reasonable accommodation for a disabled person to be able to participate in this activity.

ADJOURNMENT (Agenda Item 12)

Motion 2023-88

Mr. Chrisman moved to adjourn the meeting.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mr. Garrison, yea; Mrs. Lynch, yea
(5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 8:49 PM

ATTEST
President



Treasurer

